

Places of Marriage

Application cost	New	Renewal	Review	Change of details
Processing of applications	£586.10	£196.59	£595.10	£88.11
Sub Committee Hearings	£0.00	£0.00	£1,276.65	£0.00
General Enquiries	£31.82	£31.82	£31.82	£31.82
General legal advice	£0.00	£0.00	£0.00	£0.00
Enforcement	£0.00	£0.00	£0.00	£0.00
Adjustment for previous year				
Total	£617.92	£228.41	£1,903.57	£119.93

Processing of applications	New	Renewal	Review	Change of details
Receipt of application	£132.17	£44.06	£132.17	£44.06
Initial input of application on Uniform	£22.03	£22.03	£22.03	£22.03
Consultation	£11.01	£11.01	£11.01	£0.00
Registrar admin cost	£97.47	£97.47	£97.47	£0.00
Registrar site visit	£194.93		£194.93	£0.00
Registrar mileage costs	£9.00		£9.00	£0.00
Building control review	£97.47		£97.47	£0.00
Building control mileage			£9.00	£0.00
Issue of licence	£22.03	£22.03	£22.03	£22.03
Total	£586.10	£196.59	£595.10	£88.11

Sub Committee Hearings

Per hearing

Production of notice of hearing	2	C1	£44.06	£88.11
Photocopy and post notice of hearing	2	per item	£0.70	£1.40
Production of report and agenda	2	C1	£44.06	£88.11
Photocopy report and agenda		Actual cost		£10.00
Postage of report and agenda	2	per item	£0.70	£1.40
Room hire	3	Per hour	£30.00	£90.00
Refreshments	15	Per person	£2.50	£37.50
Members allowance		Actual cost		£302.00
Officer attendance x 2 (EL/CC)	2	PO1	£52.24	£104.49
Production of Notice of decision/minutes	1	PO1	£52.24	£52.24
Post Notice of decision/minutes	2	per copy	£0.70	£1.40
Legal costs	£0.00	Projected		£500
Total	7			£1,276.65
Cost of withdrawn hearings				£189.02

General Enquiries

Per working day

Generic email enquiries	0.01	C1	£44.06	£0.44
Telephone enquiries	0.01	C1	£44.06	£0.44
Counter enquiries	0.01	C1	£44.06	£0.44
Total	0.03			£1.32
Total per year (260 days)	7.8			£343.64
Prorata amount per application	0.33			£31.82

Hourly Rates

Principal Officer	PO1	£52.24
Enforcement Officer	SO1	£48.73
Licensing Officer	C1	£44.06

The hourly rate includes the salary and pension costs plus an amount which represents overhead costs based on 1400 chargeable hours per year per full time equivalent.